

AKCA SUPPORT

KOI USA

KOI USA is a magazine for all Koi enthusiasts. A quality magazine containing articles about pond construction, filtration, breeding, fish health, classification, dealer listing, club news, and upcoming events. The magazine has an average of 130 pages in full color. Six issues are published annually - January/February, March/April, May/June, July/August, September/October, and November/December.

Find us on line at www.koiusa.com

Your club will be sent a stack of cards each year good for one free magazine to give to new members or potential new members to send in for a free issue.

Your club will be entitled to a free listing, including the name and phone number of one of your members as a contact person, (complete appendix i) in KOI USA under the "Associated Koi Clubs of America Member Clubs" and all special events of your club will be listed in the "Calendar of Events" section of the magazine. Brenda Atwell, Club News Editor, will include what's happening news about your club in each issue of KOI USA. Simply fill out the "Club Information for "Your Club News" in KOI USA" (in appendix vi) and mail it to:

Club Officers/Info/Dues

Doug Dahl
40211 Redbud Drive
Oakhurst, CA 93644
(550) 659-5295

Club News & Events

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The Editor of KOI USA has been authorized by the AKCA Board to purchase a yearly ad for KOI USA in an AKCA club's newsletter if that club can show that 50% of the members on their roster are KOI USA subscribers. The Editor will decide the size of the ad for each club based on the cost, up to a maximum cost of \$100.00, at the club's standard rates. This offer is an attempt to get our member clubs more pro-active in encouraging their members to subscribe to KOI USA magazine, which funds AKCA so it all comes back to the clubs eventually, and immediatly if a club qualifies for this offer. If just 1/3 of the 6000 club member families who do not subscribe today take subscriptions to KOI USA magazine, it will make a huge difference in the ability of AKCA to help clubs and the koi hobby. This is also a reward to those clubs that support KOI USA magazine and AKCA.

In order to qualify, the club must submit it's roster, showing those members (at least 50%) who are KOI USA subscribers to Doug Dahl, PO Box 4045, Oakhurst, CA 93644 fax 559-658-5295

KOI USA also wants to run an ad in your

Koi Show and Pond Tour Booklets

see Appendix xi for more information

Web Site

You will find us located at <http://www.akca.org> We have a complete club listing and event's calendar. Information is posted concerning the Annual Seminar, Koi of the Year Competition, and how to order from the AKCA Bookstore. Many pond photos, with specifications and schematics, help the newcomer build his/her own pond. There is a Shopping guide, a library of over 200 articles, and a large list of on-line Koi People, from all over the world, willing to talk about Koi.

The Bulletin Board allows anyone to post a question to the site. Responses which might come in from all over the world will be forwarded to you and posted on the site.

The AKCA Web Site also provides quick links to over 300 Koi and Pond related Web Sites on the internet that we feel are worth browsing.

If your club has a web site, we would like to add a link to your site.

Please contact Debby Young, E Mail debbyt@akca.org

Seminars

Annually the Associated Koi Clubs of America sponsors a 4 day seminar. Previous Seminars have been held in Portland Oregon, Baltimore Maryland, San Jose California, Orlando Florida, San Diego California and many more locations.

The 27th Annual AKCA Seminar will be held in June, 2008 in Jacksonville, FL. AKCA Seminar Manager for this seminar is:

Burt Ballou
9521 Andover Cir.
Fountain Valley, CA 92708
(714) 839-1836
burtb@socal.rr.com

Each seminar is unique, but all have included a trade show, a series of lectures by internationally renowned speakers, a banquet, raffles and a pond tour and terrific time. A Seminar policies and procedures manual is available to clubs who want to host an AKCA Seminar.

Guides/Pamphlets

AKCA has begun to produce a series of pamphlets to aid the novice and veteran Koi Keeper. The pamphlets are written by Koi Keepers around the USA and Canada. The first pamphlet was produced in June of 1996. It is entitled "Koi Health". It includes sections on anatomy, parasites, bacteria, viral infections, water quality and immunity. Subsequent guides are Nutrition, Pond Construction, Pond Filtration and an updated Koi Health. The pamphlet is a handy reference guide and is free to all AKCA affiliated club members. These guides can be purchased on line at www.akca.org/bookstore/bookstore.htm

For a new club, AKCA will send 5-25 copies of each guide depending on the guide.

Existing clubs will receive 5-25 new guides depending on the guide. AKCA Manager of Guides is:

Burt Ballou
9521 Andover Circ.
Fountain Valley, CA 92708
(714) 839-1836
burtb@socal.rr.com

AKCA Bookstore

Books, Videos, Posters, pins, bumper stickers, jacket patches and hats. Everything you ever wanted to know about Koi, but didn't know who to ask. Visit the bookstore on line at www.akca.org/bookstore/books.htm or fax 1-714-685-1710 call 1-800-646-1685 Discounts for purchases of 5 or more. *See appendix ii for a listing of available merchandise.*

Judges

AKCA has a program to certify Koi hobbyists from the United States and Canada. These Judges are willing to travel anywhere on the continent to Judge your Koi Show. Also, many of them are willing to lecture on a wide variety of subjects. Under most circumstances, the Judge will provide his/her own transportation to and from his/her home town to your location at their own expense. But, if the trip involves overnight accommodations; it is expected that the club provide, at their expense any such necessary accommodations. For information concerning the Judging Certification Program, obtaining Judges for your Show or for Lecturers, contact:

Bob Finnegan
258 Sherwood St
Costa Mesa, CA 92627
(949) 548-3690

Galen Hansen M.D.
11230 Rolling Hills Dr
El Cajon, CA 92020
(619) 440-3930

see appendix x for a list of all certified AKCA Judges

AKCA Koi of the Year

All current member AKCA clubs are entitled to submit one entry to the AKCA Koi of the Year Competition held at the annual AKCA Seminar. If your club holds a Koi Show, you will also be entitled to a Koi Award Plaque to be presented at your show to the owner of the Koi that will represent your club in this photo competition. If your club does not hold a show, you may select an AKCA Koi for your membership to represent your club for Koi of the Year, but no plaque will be provided.

Suggested Selection Guidelines

- A. For club's with shows:
 - a committee, appointed by the Show Chair, of 2 or 3 members can select a winner.
 - a committee, appointed by the Show Chair, of 2 or 3 AKCA Representatives.
- B. For clubs' without shows:
 - members can submit a photo and negative at a selected meeting where all of the attendees vote the winner (it is sometimes hard to motivate members - suggestion: have a couple of volunteer go to homes and help net, pan and take the photo)
 - during a pond tour, have attendees vote the best pond; later a committee of 2 or 3 members can go to this home and select and photograph the best Koi
 - during a club display at a garden show, rose show, bonsai display or pet fair, have the attendees vote for a favorite fish.

A given Koi may only represent one club in any given year. **A Grand Champion of a Club's Koi show is not eligible to represent that club as Koi of the Year.**

Submitting your club's entry for Koi of the Year

No later than May 1 of each year, send a photo and CD of a digital (min 3mp)/negative/slide, along with a copy of the entry form "Koi of the Year" (appendix iii) to

Gary Chin
5031 Monetta Lane
Sacramento, CA. 95835-2029
916-922-2525

All entrants submitted by May 1 will be featured in Koi USA's Seminar issue and will receive a framed 8"X10" photo of their fish following the competition of entrants at the seminar.

Ordering Koi of the year Plaque for your show - see appendix iii

Champion of Champions

Each year, at the AKCA Seminar, the AKCA Judges select the Champion of Champions. Eligible Show Grand Champions must have won between May 1 to the following April 30th. Only current affiliated AKCA Club that have a Koi Show should submit a negative and snap shot, "NO DIGITALS" with Appendix iv of their show's Grand Champion for this judging to

Gary Chin
5031 Monetta Lane
Sacramento, CA. 95835-2029

Koi Person of the Year

Each year, prior to the AKCA Annual Seminar in June, each current affiliated club is asked to select a "Koi Person of the Year." He/She (from the same household) can be chosen using whatever method or criteria that your club decides is appropriate. Koi Person of the Year is someone who has made a significant contribution to Koi keeping and/or to your club during the past year.

At the Seminar, the "Koi Person of the Year" from each club is presented with a framed award certificate. The name or couple's name of your club's Koi Person of the Year should be transmitted via the on line form at www.akca.org/forms/koiperson.htm **no later than May 1**, of each year . Use the form "Koi Person of the Year" (*appendix ix*) as a guide to the information necessary. Award certificates not claimed at the seminar will be mailed to the owner after the seminar.

If you can not use the online form, email burtb@socal.rr.com , please answer the questions outlined **in Appendix ix**

Speaker Grant Lottery

Once every year (October), all eligible AKCA clubs, except those not having been an AKCA club for at least 3 prior years, or a past winner of the lottery during the 5 prior years, will be put into one of six territorial lottery groups. One winner will be chosen from each territory, announced in the AKCA minutes and each winning club will be individually notified. The 6 winners have until Sept 30th of the following year to use this grant, or if they choose to decline the grant, there will be another drawing from that territory's group and the decliner's club name will be placed back into the next year's drawing. This lottery grant is for reimbursement of one speaker's transportation and one night's lodging, a max of \$400.00. Receipts must accompany the request for reimbursement. This grant does not include any speaker fees or meal costs.

Koi Health Advisor Program

It is expected that the program will train about 250 KHAs over the course of the project. There will be a new class starting July 2007 for any one in an AKCA club. Classes will be primarily electronically taught with course material posted on the AKCA Internet web site which is expected to be freely accessible to all those with Internet access. Q&A will be handled for the official KHA students only on a closed (KHA students, instructors and CRC members only) web board. Additionally, hands on lab sessions are expected to be held during each class. KHA certified people are intended to adjunct and not replace a veterinarian. It is expected that the areas covered by the AKCA clubs will be grouped into nine regions, with three regions per class, so that the lab classes may be held within those regions hopefully making travel to attend them easier and less expensive. People can review training materials at akca.org

Liability Insurance

Included with your club's AKCA annual dues of \$100.00 is Liability Insurance for clubs **in the US only**. This will cover all regularly scheduled meetings and official club events, regardless of location, up to \$1,000,000.00 General Aggregate. If your show or display requires a 3rd party (hotel, Mall) be covered by AKCA Insurance, use the form "AKCA Certificate of Insurance Request Form" (**appendix iv**) only when a certificate of insurance requested. Other questions concerning the insurance should be directed to

Burt Ballou
9521 Andover Circle
Fountain Valley, CA 92708
(714) 839-1836
burtb@socal.rr.com

only requests from the club Director/Representative of record each summer will be processed by the insurance carrier

AKCA INSURANCE EXPLAINED

HISTORY: During the early 90's AKCA did not offer liability insurance as part of its membership. Any koi club that needed liability insurance to protect the club or enable it to have a koi show or exhibit at a garden show had to obtain their own insurance through Maryland Casualty. At that time the annual premium was a minimum of \$137.00. Without this liability policy the clubs were unable to hold a public function as most owners of the venue demanded a liability policy endorsement naming that particular property owner as an additional insured for the specific function. Around 1992 Maryland Casualty withdrew from this particular line of insurance and sent notices of non-renewal to all koi clubs that they would not renew their liability policies when they expired the following year. AKCA then started a search for a replacement insurance carrier.

INTENT: AKCA wanted to obtain a liability insurance policy that would protect all the AKCA member clubs and every individual member of every member club against liability claims by the public, and to facilitate clubs being able to have public functions such as koi shows and exhibits. This is what has been accomplished and is a part of the AKCA dues. In the club kit there is a form that a club fills out and sends the request for an insurance certificate to our insurance agent WES BANNISTER and ASSOCIATES. A certificate is issued to the property owner that names that property owner as an ADDITIONAL NAMED INSURED for that specific event.

WHAT IS COVERED: As stated above this is a liability policy that protects the insured. By definition all member clubs and their members are insured. If somebody files a claim against a club and/or club member this policy will defend that individual or club and either settle the claim or defend a lawsuit and pay whatever award (within the policy limits). Additionally the ADDITIONAL INSURED that was named on the aforementioned insurance certificate will be treated as an insured, and defended accordingly. One other coverage is not a liability coverage, it is MEDICAL PAYMENTS, which basically says the insurer will pay for all REASONABLE and NECESSARY medical expenses WITHOUT REGARD TO LIABILITY for any person (NOT INSURED) that was injured at this public function, up to the limits of the MEDICAL PAYMENTS COVERAGE. This coverage would apply at a regular club meeting to any GUESTS at the meeting.

WHAT IS NOT COVERED: If a club member sues a club or one of its members for some alleged negligent act, this policy does not afford coverage as this would in essence be one insured suing another insured. And the PRINCIPLES OF INSURANCE do not allow an insurance carrier to write a liability policy that allows an insured to sue themselves as this would lead to many instances of fraudulent insurance claims. Additionally this policy does not afford coverage to the property owned by any member club. MEDICAL PAYMENTS COVERAGE is also excluded for insureds.

OVERVIEW: AKCA is aware that there may be other insurance coverage an individual club may wish to have but since our member clubs are all throughout the USA there are a limited number of insurance carriers that can offer insurance in all 50 STATES. It is suggested that each club review their own specific insurance needs and obtain the additional coverage as is deemed appropriate in their own area. Most frequently asked question is in regards to a member club's personal property. Many clubs have a sizeable investment in their show tanks, pumps, blowers, microscopes, etc. and whether to insure these items for fire, etc. is an individual club decision.

QUESTIONS: For any questions regarding this explanation, please have the AKCA REP of your club contact; Burt Ballou at (714) 839-1836 after 6 p.m. Pacific time, or fax him at (714) 839-5016; or e-mail burtb@socal.rr.com.

INSURANCE CERTIFICATE REQUESTS

AN INSURANCE CERTIFICATE CONFIRMS THAT YOUR CLUB HAS THE REQUIRED LIABILITY INSURANCE POLICY.

DO NOT REQUEST AN INSURANCE CERTIFICATE for any event unless you are required to supply proof of insurance to actually hold your event.

POND TOURS DO NOT REQUIRE INSURANCE CERTIFICATES - as the members of your club are already insured and this is a MAJOR waste of the insurance carrier's resources, and will just cost higher premiums for AKCA.

ADDITIONAL INSURED INSURANCE CERTIFICATE - This is when a venue holder requires that they are added onto the AKCA policy as an ADDITIONAL INSURED during the event you are holding on their property such as a koi show , or some exhibit at a mall or garden show, etc .When the venue requests this type insurance certificate you MUST GET the wording VERBATIM that the venue holder wants on this certificate directly from the venue holder.

ALL REQUESTS FOR INSURANCE CERTIFICATES must be emailed to Burt Ballou at burtb@socal.rr.com or faxed to (714) 839-5016 at the same time the certificate is requested from Hartford. The reason is, if there are any issues Hartford has before issuing the requested certificate, they will not contact the certificate requestor; they will only contact Burt Ballou to resolve certificate related issues.

ANY REQUESTS BY ANYONE OTHER THAN A CURRENT AKCA MEMBER CLUB WILL NOT BE VALID AND NO INSURANCE WILL APPLY.

AKCA PROJECT KHV - Fund Raising

It is exciting to realize how much has been accomplished in the last six months. The fundraising committee regional team is actively communicating with clubs, hobbyists, and koi professionals about Project KHV. 100% of donations will be used to fund selected KHV research projects, as AKCA will pay all administrative costs. AKCA has also committed to match dollar for dollar the first \$50,000 donated to Project KHV.

Project KHV has received hundreds of generous donations from clubs, individuals, and professionals of \$95,800. After the AKCA match we have almost \$145,800 to contribute to KHV research and education. Special thanks to all who have already made a contribution. We are listing all donors/donations on the website. To get latest information please visit the PROJECT KHV website. Go to the AKCA website at: www.akca.org and then click on PROJECT KHV link. We appreciate any assistance you can provide to help us spread the word about Project KHV.

The PROJECT KHV website contains a lot of information such as: club fund raising suggestions, printable Project KHV flyer, details of our donation recognition programs, list of donors/donations, library of KHV articles/available research data, and details of the special "on line" auctions of

unique koi art items. Peter Enfield has donated many of his special fused-glass koi embedded in decorative slate. The first piece sold for \$850. Patti Magee has donated a beautiful original Koi watercolor painting that will be auctioned May 1 to June 30. Richard Black has donated one of his highly sought after original pool cue's depicting koi with artistic inlaid exotic woods to be auctioned July 1 to August 31, 2005. Be the top bidder and you can own one of these unique pieces of koi art and contribute money for KHV research at the same time.

Hearing about the tragedy of KHV infected ponds the past few years has prompted us to become involved in this project. I cannot imagine the loss of our beautiful pets. Please consider making a donation to the AKCA-KHV Project today. Please encourage your club, organization, or business to also make a donation and/or conduct a special fund raising event and donating part or all of the proceeds to Project KHV. If you need more information or fund raising ideas please go to our project website or e-mail, Ray Jordan, at rjordan8@swbell.net For an "tax deductible" donation: (please make checks to AKCA - PROJECT KHV) and mail to: AKCA - PROJECT KHV, P.O. Box 4045, Oakhurst, CA 93644 (please include this information)

Name/s: _____

Mailing Address _____

City, State, Zip Code _____

Email: _____

Club/ORG. Affiliations: _____

Type of Donation: Individual _____ Club _____ Business _____

Directors/Representatives

AKCA is a registered non-profit organization with by-laws that support all Koi clubs that affiliate with it on an annual basis. The by-laws state that each club is represented by one vote on the Board of Directors. AKCA Club Directors/Representatives are the identified votes of the AKCA BOARD. Therefore, the AKCA Rep should be a club officer or someone that can take the pulse of the club on issues concerning the Koi hobby. The job description of the AKCA Director/Representative is as follows:

- a) Represent AKCA in his/her chapter area.
- b) Read the AKCA Board minutes upon arrival.
- c) Determine club position on issues.
- d) Vote the club position when asked.
- e) Communicate club responses when required.
- f) Develop issues which effect Koi keeping as AKCA agenda items.
- g) Assure that club input is received by the AKCA board.
- h) Serve as requested by AKCA Board Chairman.
- j) Support AKCA activities.
- h) default mailing address for AKCA Minutes, AKCA Guides and Complimentary KOIUSA
- i) contact your club's assigned local Board member at least every other month to discuss club and AKCA activities and concerns.
- j) provide the Membership Committee Chairman with any changes to the required club

information following an annual election of your club officers or when the information changes including address, phone numbers or email addresses by using Appendix i or via email to [judgedahl@hotmail.com](mailto:judgetahl@hotmail.com)

Under the AKCA bylaws, each AKCA Club is to elect one (1) member as the delegate and one (1) member as an alternate to the Board of Directors of the Associated Koi Clubs of America, Inc.

These Directors (or AKCA representatives) will cast one (1) vote per club on the AKCA officers which are elected each year in May and on other items as specified in the bylaws. The minutes and meeting notices for each AKCA Board of Directors meetings are mailed to the representative designated as Director #1. Director # 2 will serve as an alternate. If your Director cannot attend the AKCA Board meetings, Director #1 will receive a telephone call at least every other month preceding the meeting from another AKCA Board member (your club's contact) so that your club's views can be considered at all AKCA Board meetings.

Your club's AKCA Director and alternate can be elected or appointed by your club and/or can be your President or another officer. Article X of the AKCA By-Laws requires AKCA Directors may not be Koi dealers or representative of Koi Dealers.

The names of your club's Directors and Officers should be transmitted each year, or when there is a change in the information, using the form "Club Information Changes for AKCA" (appendix i). A request for this information will be emailed to each club AKCA Dir/Rep the month following club election of Officers.

Club Directors/Representatives not able to attend the AKCA Board Meetings should send written proxy authorization, signed by the club Director/Representative, allowing their local Board Member Contact to represent them in an AKCA Board Meeting vote and to place motions before the Board. Send Proxy authorizations to:

AKCA Secretary
Carole Elliott
123 Hornbeam
Fountain Valley, CA 92708